

FDA Unified Registration and Listing Systems (FURLS)

Interstate Milk Shippers (IMS)

Overview

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1 Purpose

The Human Foods Program (HFP) Interstate Milk Shippers (IMS) application was migrated to FURLS. This document provides an overview of FURLS for current IMS users and a brief introduction to the new IMS system.

2 FIS/FURLS

The FDA Industry Systems (FIS) was created to facilitate the process of making submissions to the U.S. Food and Drug Administration (FDA). FIS, a newer technology platform, provides increased security to industry users and the FDA.

FDA's Unified Registration Listing Systems (FURLS) is a specific component of the general FIS electronic portal. Users with a FURLS Account ID and password for the FIS electronic portal access systems within the FURLS components to submit shipper information. The FURLS component that is relevant to this document is the HFP SBNLE module.

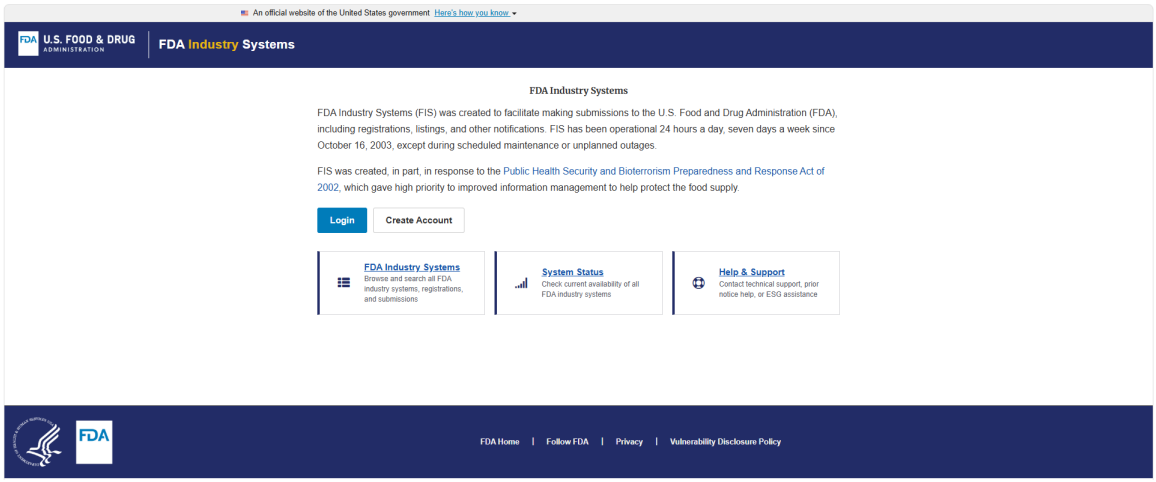


Figure 2.1 – FIS Login Page

3 Online Account Administration (OAA)

OAA is the main FURLS module. It allows users to log in and access other modules within FURLS. OAA maintains user profile account information. Many users think of it as the login page, where they can also update their password and profile information. After successful login,

users can determine which modules they want to access. Click on the Interstate Milk Shippers link from OAA to log in to IMS.

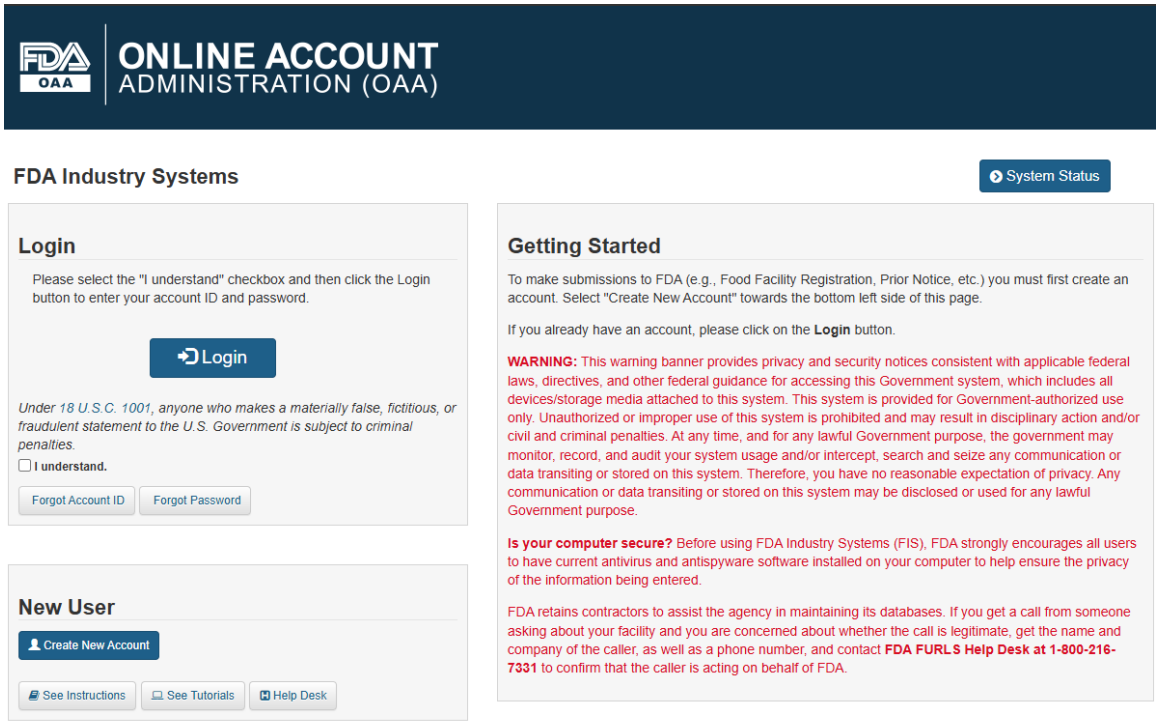


Figure 3.1 – OAA Login Page

To learn more about OAA, please use the link to the Account Management User Guide.

4 The New IMS System

The new access through FURLS provides a new look and feel for a streamlined user experience. Some of the features are described below.

4.1 Dashboard

After selecting IMS, the landing page displays your active role as well all roles you can use, a top navigation bar for all application areas you have access to, a list of recent submissions, and links to submit feedback, review user documents, and training videos.

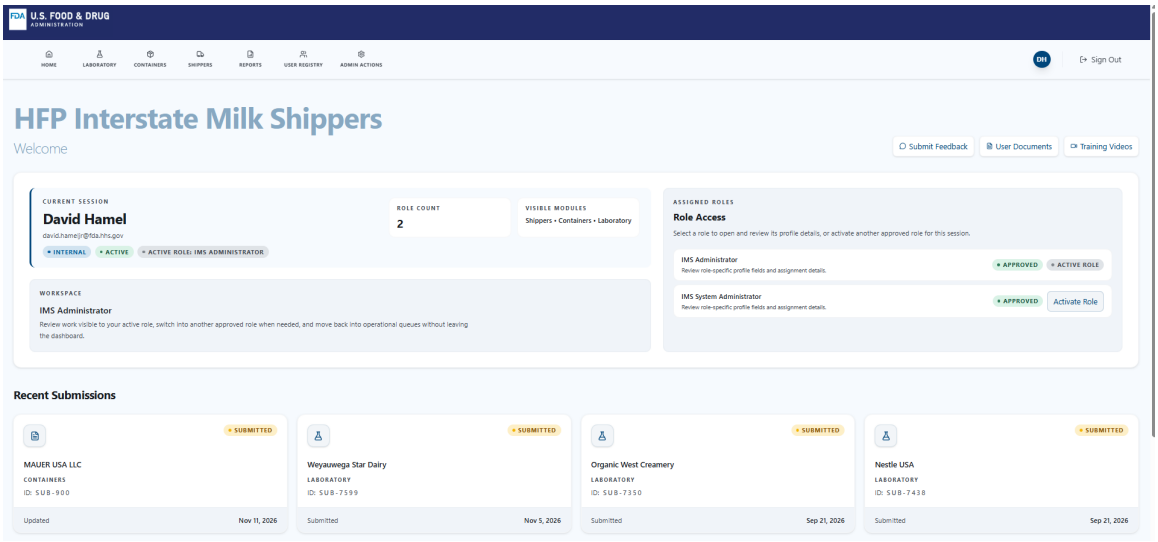


Figure 4.1 – Interstate Milk Shippers Landing Page

4.1.1 Dashboard Actions

Within the dashboard, there are three buttons in the top right of the screen where users can submit feedback or ask questions regarding the application, which will be directed to system administrators. Users can also access User Documents such as the User Guide and other written material. Finally users can access training videos that have been prepared that cover all areas of the application that all types of users will need to use to accomplish their daily tasks in further detail

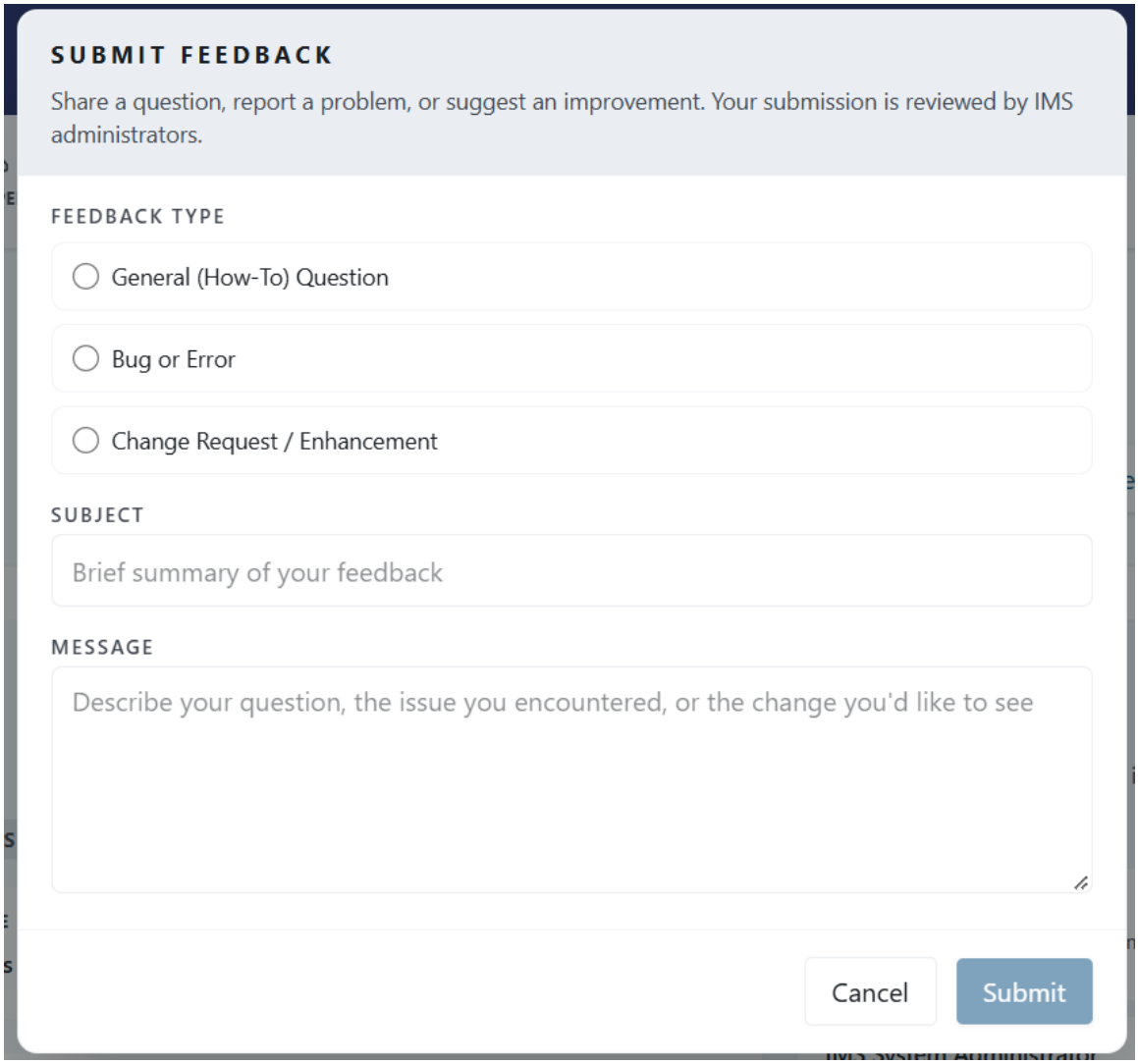


Figure 4.1.1 – Submit Feedback Form

4.2 Laboratories Main Page

Select “Laboratories” from the top navigation bar to be taken to the Laboratories section of the application. In this page you can view all laboratories that are appropriate for your level of access within the application with filter and search capabilities, start a new laboratory submission, and view laboratories that you have recently interacted with.

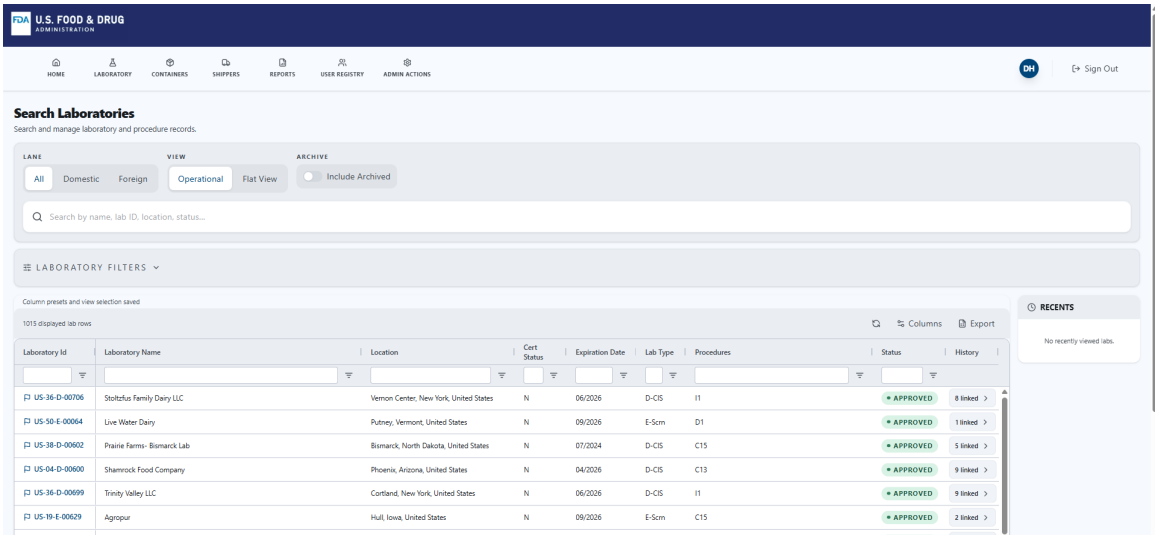


Figure 4.2 – Main Laboratory Page

4.3 Containers Main Page

Select “Containers” from the top navigation bar to be taken to the Containers section of the application. In this page you can search and manage 2359D single service container certification records that are appropriate for your level of access within the application, start a new 2359D submission, and view records that you have recently interacted with.

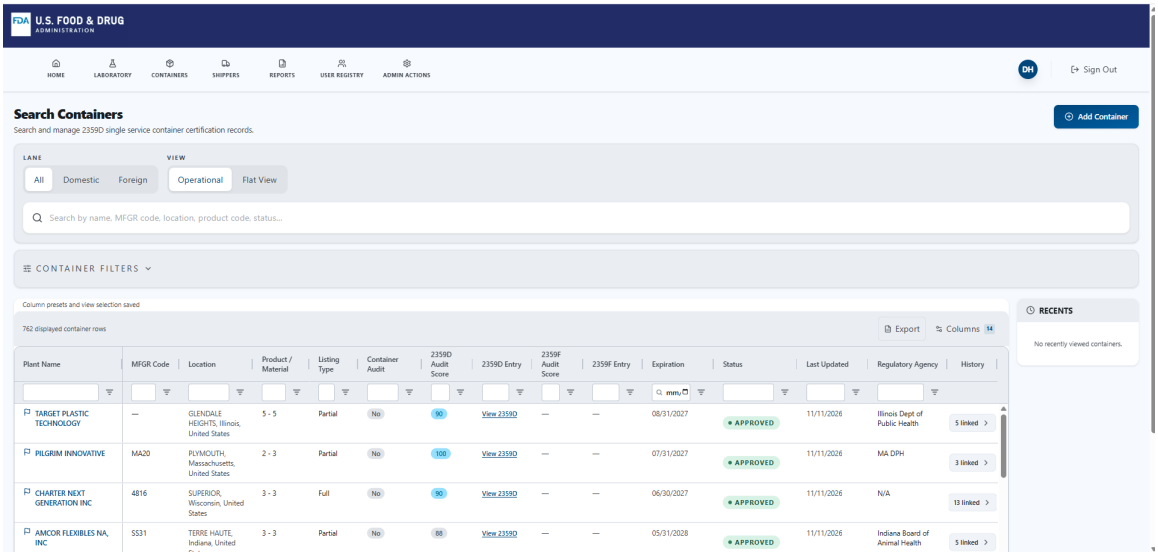


Figure 4.3 – Main Container Page

4.4 Shippers Main Page

Select “Shippers” from the top navigation bar to be taken to the Shippers section of the application. In this page you can search and manage 2359I submissions that are appropriate for your level of access within the application, start a new 2359I submission, and view records that you have recently interacted with.

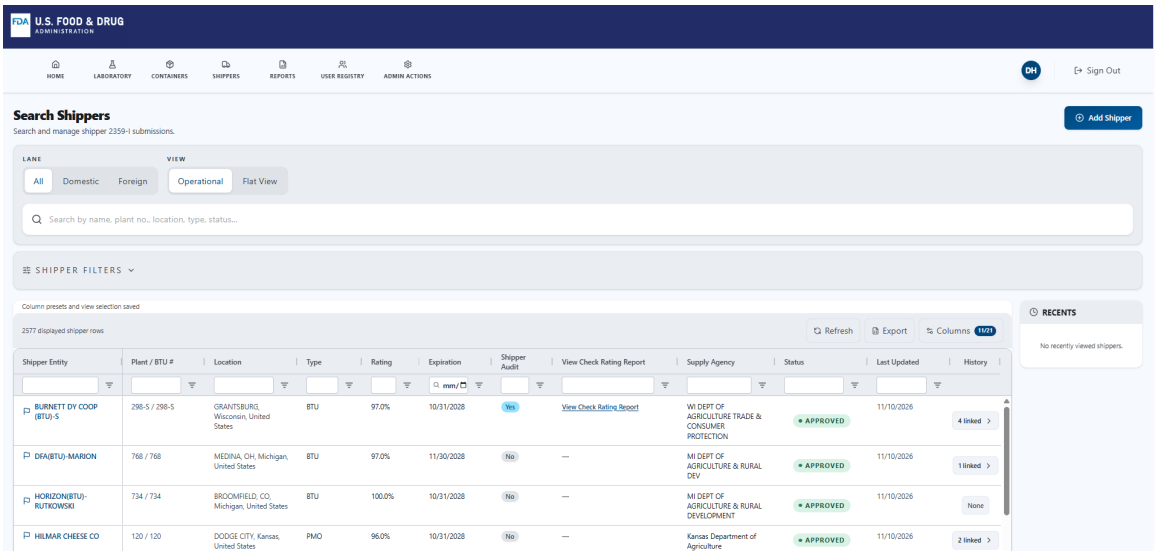


Figure 4.4 – Main Shipper Page

4.5 Reports Landing Page

Select “Reports” from the top navigation bar to be taken to the reports landing page within the application. The amount and specific reports available to each user depends on their currently active role within the application.

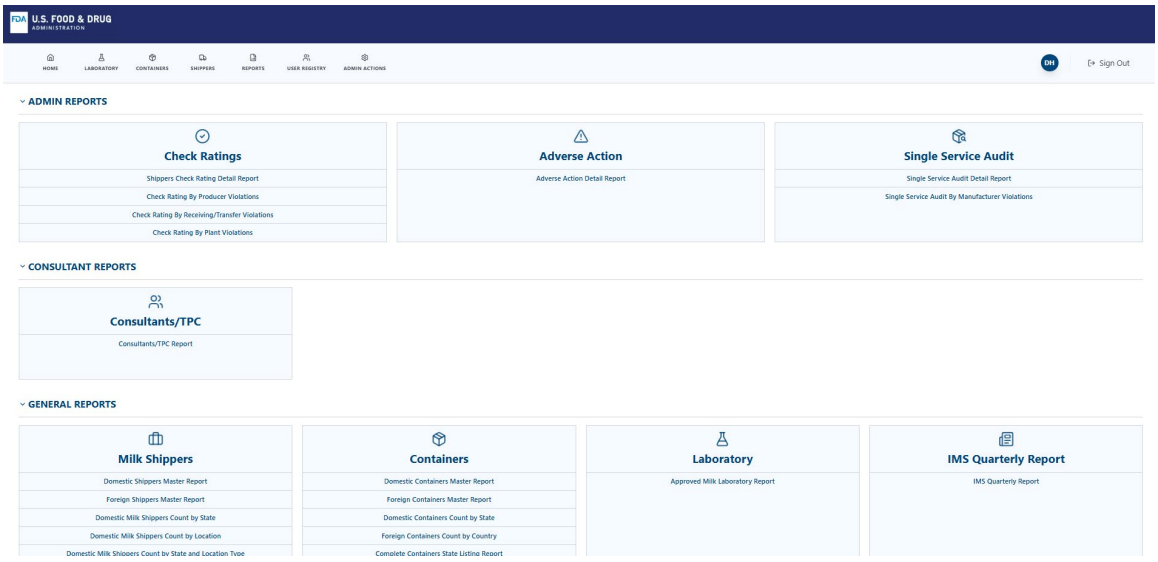




Figure 4.5 – Reports Landing Page

5 Appendix

For assistance with FIS/FURLS, please contact the FURLS Help Desk.

Email: FURLS@fda.gov

5.1 Acronyms and Definitions

Acronym	Definition
CFR	Code of Federal Regulations
FDA	Food and Drug Administration
FIS	FDA Industry Systems
FURLS	FDA Unified Registration Listing Systems
HFP	Human Foods Program
OAA	Online Account Administration
IMS	Interstate Milk Shippers