



**FDA Unified Registration and Listing Systems
(FURLS)**

Interstate Shellfish Shippers (SS) Overview

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1 Purpose

The Human Foods Program (HFP) Interstate Shellfish Shippers (SS) application was migrated to FURLS. This document provides an overview of FURLS to current SS users and a brief introduction of the new SS system.

2 FIS/FURLS

The FDA Industry Systems (FIS) was created to facilitate the process of making submissions to the U.S. Food and Drug Administration (FDA). FIS, a newer technology platform, provides increased security to industry users and the FDA.

FDA's Unified Registration Listing Systems (FURLS) is a specific component of the general FIS electronic portal. Users with a FURLS Account ID and password for the FIS electronic portal access systems within the FURLS components to submit shipper information. The FURLS component that is relevant to this document is the HFP Interstate Shellfish Shippers module.

Figure 2.1 – FIS Login Page

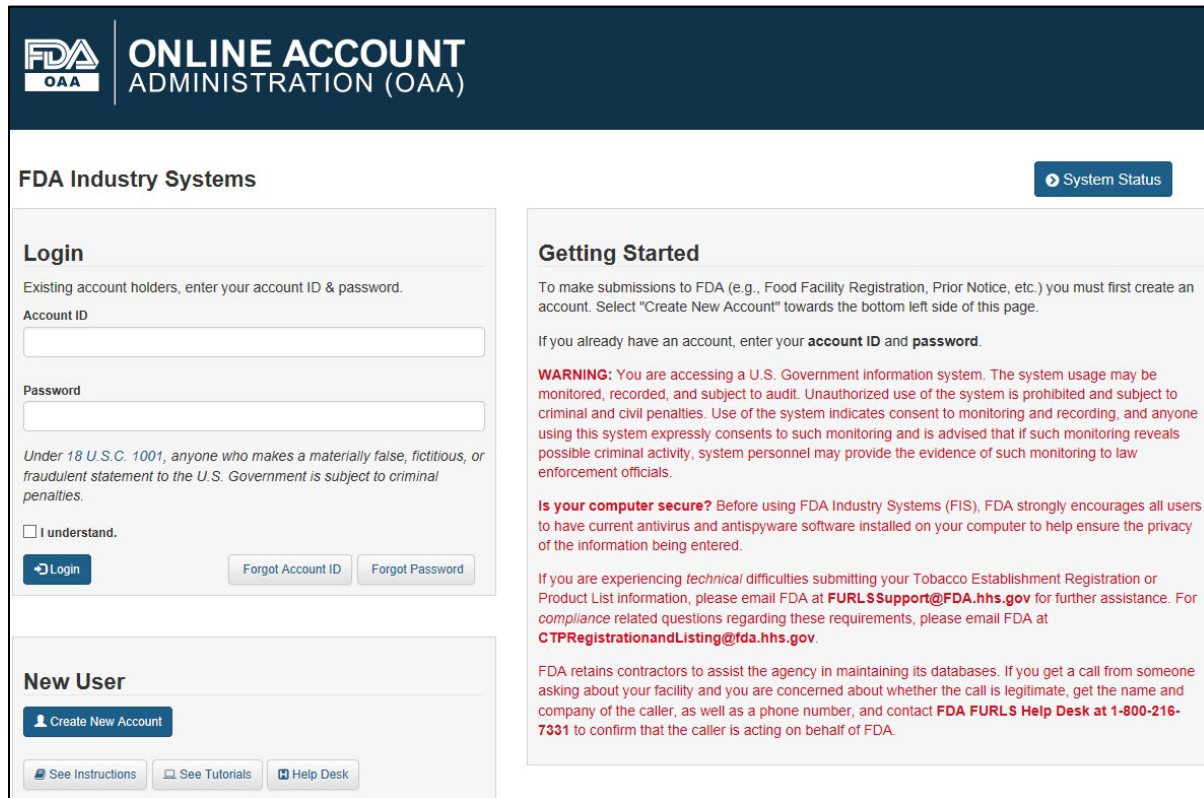


3 Online Account Administration (OAA)

OAA is the main FURLS module. It allows users to log in and access other modules within FURLS. OAA maintains user profile account information. Many users think of it as the login page, where they can also update their password and profile information. After successful login,

users can determine which modules they want to access. Click on the Shellfish Shippers link from OAA to log in to SS.

Figure 3.1 – OAA Login Page



FDA Industry Systems System Status

Login

Existing account holders, enter your account ID & password.

Account ID

Password

Under 18 U.S.C. 1001, anyone who makes a materially false, fictitious, or fraudulent statement to the U.S. Government is subject to criminal penalties.

☐ I understand.

[Login](#) [Forgot Account ID](#) [Forgot Password](#)

New User

[Create New Account](#)

[See Instructions](#) [See Tutorials](#) [Help Desk](#)

Getting Started

To make submissions to FDA (e.g., Food Facility Registration, Prior Notice, etc.) you must first create an account. Select "Create New Account" towards the bottom left side of this page.

If you already have an account, enter your **account ID** and **password**.

WARNING: You are accessing a U.S. Government information system. The system usage may be monitored, recorded, and subject to audit. Unauthorized use of the system is prohibited and subject to criminal and civil penalties. Use of the system indicates consent to monitoring and recording, and anyone using this system expressly consents to such monitoring and is advised that if such monitoring reveals possible criminal activity, system personnel may provide the evidence of such monitoring to law enforcement officials.

Is your computer secure? Before using FDA Industry Systems (FIS), FDA strongly encourages all users to have current antivirus and antispyware software installed on your computer to help ensure the privacy of the information being entered.

If you are experiencing *technical* difficulties submitting your Tobacco Establishment Registration or Product List information, please email FDA at FURLSSupport@FDA.hhs.gov for further assistance. For *compliance* related questions regarding these requirements, please email FDA at CTPRegistrationandListing@fda.hhs.gov.

FDA retains contractors to assist the agency in maintaining its databases. If you get a call from someone asking about your facility and you are concerned about whether the call is legitimate, get the name and company of the caller, as well as a phone number, and contact **FDA FURLS Help Desk at 1-800-216-7331** to confirm that the caller is acting on behalf of FDA.

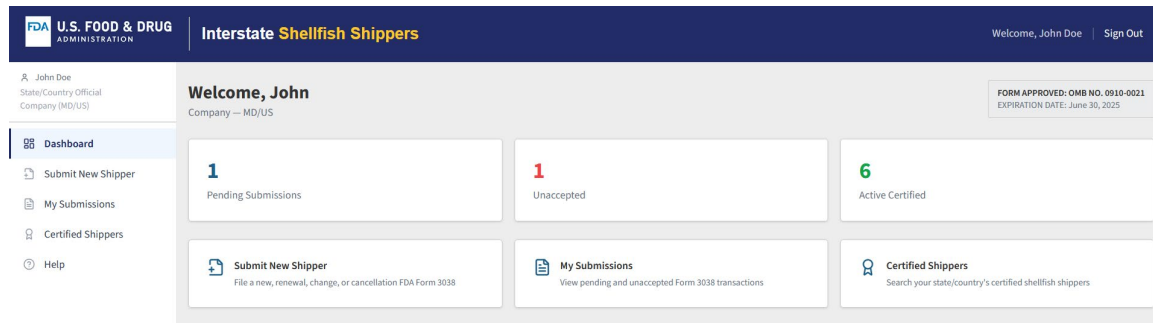
To learn more about OAA, please use the link to the [Account Management User Guide](#).

4 The New Interstate Shellfish Shippers System

The new access through FURLS provides a new look and feel for a streamlined user experience. Some of the features are described below.

4.1 Dashboard

Figure 4.1 – Interstate Shellfish Shippers Landing Page



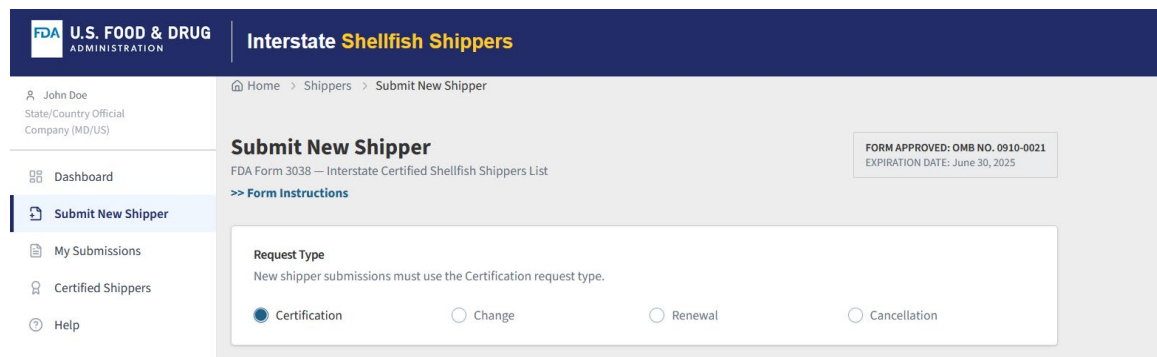
The screenshot shows the Interstate Shellfish Shippers landing page. At the top, there is a dark blue header with the FDA logo and the text "U.S. FOOD & DRUG ADMINISTRATION". Below the header, a navigation bar contains the text "Interstate Shellfish Shippers" and a user greeting "Welcome, John Doe" with a "Sign Out" link. On the left, a sidebar menu lists options: "Dashboard", "Submit New Shipper", "My Submissions", "Certified Shippers", and "Help". The main content area features a "Welcome, John" message with the user's role "Company — MD/US". To the right, a box displays "FORM APPROVED: OMB NO. 0910-0021" and "EXPIRATION DATE: June 30, 2025". The dashboard includes three summary cards: "1 Pending Submissions", "1 Unaccepted", and "6 Active Certified". Below these are three action buttons: "Submit New Shipper" (with a subtext "File a new, renewal, change, or cancellation FDA Form 3038"), "My Submissions" (with a subtext "View pending and unaccepted Form 3038 transactions"), and "Certified Shippers" (with a subtext "Search your state/country's certified shellfish shippers").

After selecting Interstate Shellfish Shippers, the landing page displays a menu with navigation options and a dashboard indicating the counts based on submission status. The user is also able to navigate by selecting the options from the dashboard.

4.2 Submit New Shipper

Select the option “Submit New Shipper” from the menu or dashboard to submit a new shellfish shipper using FDA Form 3038 – Interstate Shellfish Dealer’s Certificate. The form appears on a single screen with multiple sections. “Form Instructions” are provided as a link above the form.

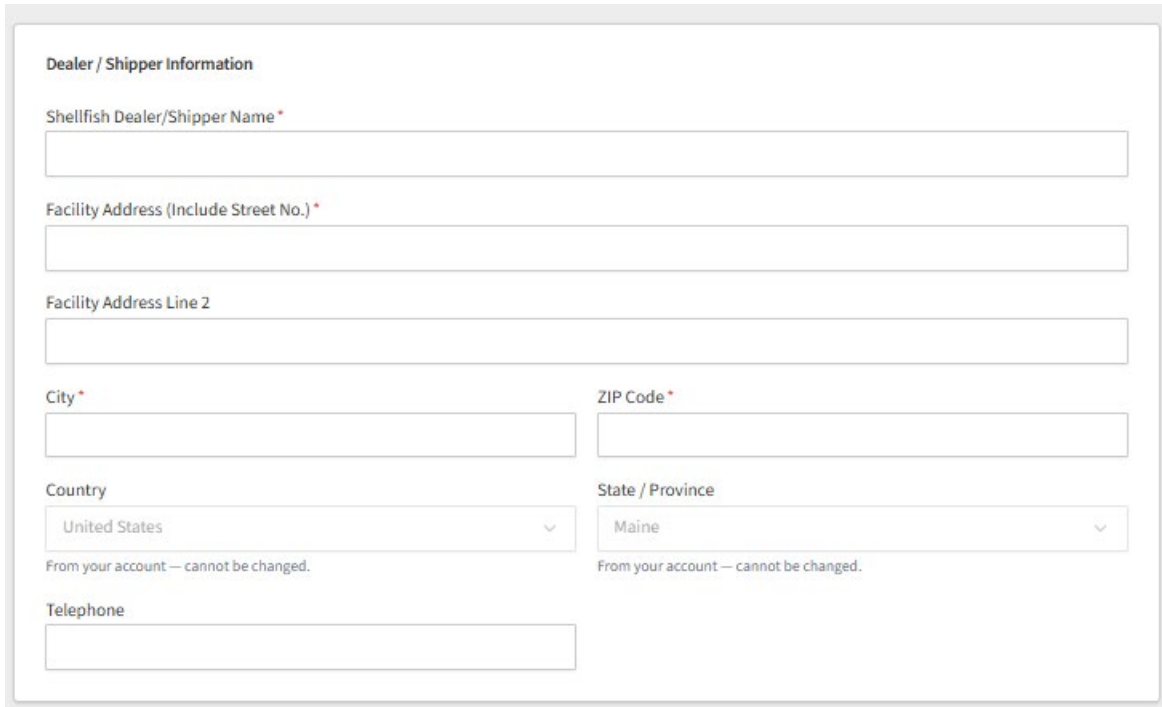
Figure 4.2 – FDA Form 3038 Request Type



The screenshot shows the "Submit New Shipper" form. The header is identical to Figure 4.1. The sidebar menu has "Submit New Shipper" highlighted. The main content area shows the title "Submit New Shipper" and the subtitle "FDA Form 3038 — Interstate Certified Shellfish Shippers List". A link for ">> Form Instructions" is provided. A box titled "Request Type" contains the instruction "New shipper submissions must use the Certification request type." and four radio button options: "Certification" (selected), "Change", "Renewal", and "Cancellation". The "FORM APPROVED" box is also present in the top right.

The request type must be Certification for a new shipper submission. Note that throughout the form, required fields are indicated with a red asterisk.

Figure 4.3 – FDA Form 3038 Dealer / Shipper Information



Dealer / Shipper Information

Shellfish Dealer/Shipper Name *

Facility Address (Include Street No.) *

Facility Address Line 2

City *

ZIP Code *

Country

State / Province

United States

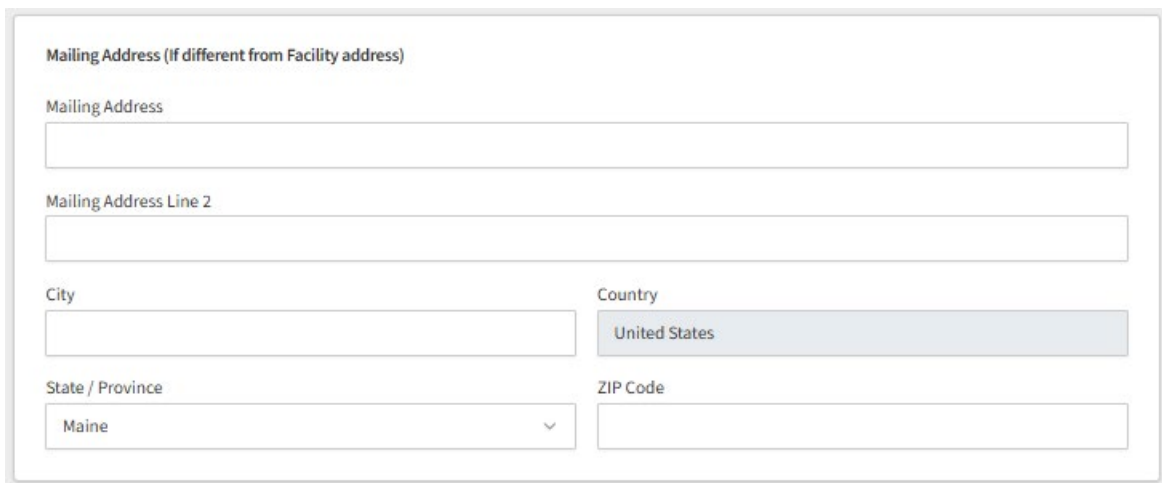
Maine

From your account — cannot be changed.

Telephone

Note that country and state or province fields are prepopulated based on state user account information.

Figure 4.4 – FDA Form 3038 Mailing Address



Mailing Address (If different from Facility address)

Mailing Address

Mailing Address Line 2

City

Country

United States

State / Province

Maine

ZIP Code

Use the Mailing Address section if the mailing address differs from the facility address. Note that the state or province will be prepopulated based on state user account information.

Figure 4.5 – FDA Form 3038 Certification

Certification

Certificate Number *

State

Maine

Date Certified *

mm/dd/yyyy

Expiration Date *

mm/dd/yyyy

Same as the Dealer/Shipper Information State above.

Figure 4.6 – FDA Form 3038 Category Symbols

Category Symbols *

Select exactly one required symbol, and up to three optional symbols (up to 4 total).

Required (choose one)

☐ DP — Depuration Processor
☐ RP — Repacker
☐ RS — Reshipper
☐ SP — Shucker-Packer
☐ SS — Shellstock Shipper

Optional (up to 3)

☐ AQ — Aquaculture Processor
☐ PHP — Post-Harvest Processor
☐ WS — Wet Storage

Figure 4.7 – FDA Form 3038 On-Site Inspection

On-Site Inspection

Date of On-Site Inspection *

mm/dd/yyyy

State Shellfish Standardization Inspector *

Expiration Date of Inspector's Standardization *

mm/dd/yyyy

Figure 4.8 – FDA Form 3038 State Certification Officer

State Certification Officer

State Shellfish Control Authority Designee *

Designee Signature *

Date Certificate Sent to FDA

9/9/2026

Must exactly match the Designee name above.

Automatically set to today's date.

THIS CERTIFICATE MUST BE KEPT ON FILE FOR A PERIOD OF TWO YEARS

Submit

Cancel

Once Form 3038 is completed, the user has the option to submit or cancel the entry.

4.3 My Submissions

Select the option for “My Submissions” to view the table of submissions for the user. The user may submit a new certification using the blue button on this page or may select Edit or Delete for an existing submission. When selecting the delete option, the user will be asked to confirm before the submission is permanently deleted.

Figure 4.9 – Table of My Submissions

FDA U.S. FOOD & DRUG ADMINISTRATION

Interstate **Shellfish Shippers**

Welcome, John Doe | Sign Out

John Doe
State/Country Official
Company (MD/US)

Dashboard

Submit New Shipper

My Submissions

Certified Shippers

Help

Home > Shippers > My Submissions

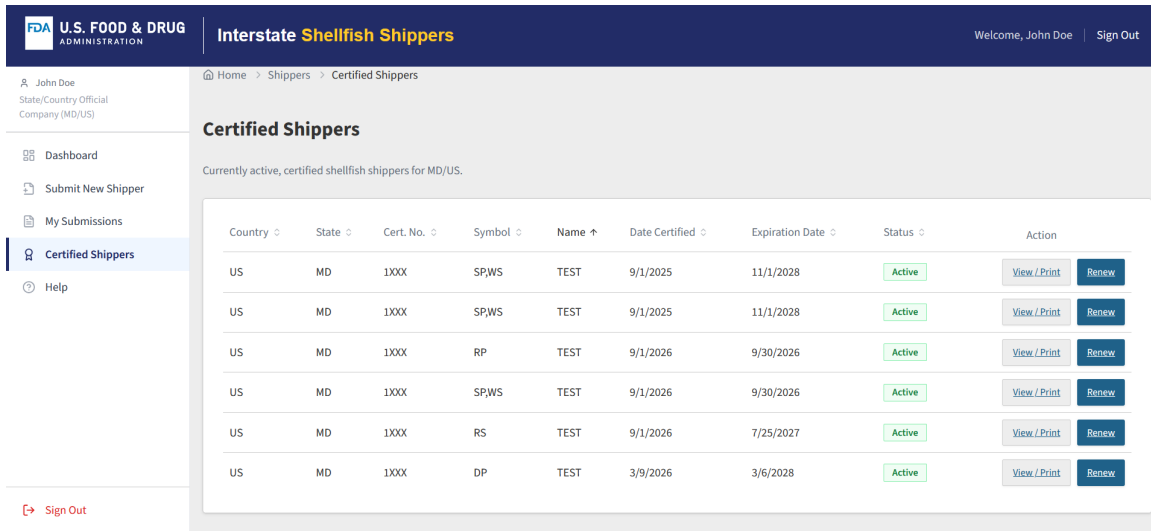
Submit New Certification

State	Cert. No.	Name	Date Certified	Expiration Date	Request Type	Status	Action
MD	1XXXX	TEST	9/1/2026	9/30/2026	Certification	Unaccepted	Edit Delete
MD	2XXXX	TEST	9/1/2026	9/30/2026	Certification	Submitted	Edit Delete

4.4 Certified Shippers

Select the option for “Certified Shippers” to view the table of certified shippers in the user’s location based on the application.

Figure 4.10 – Table of My Submissions



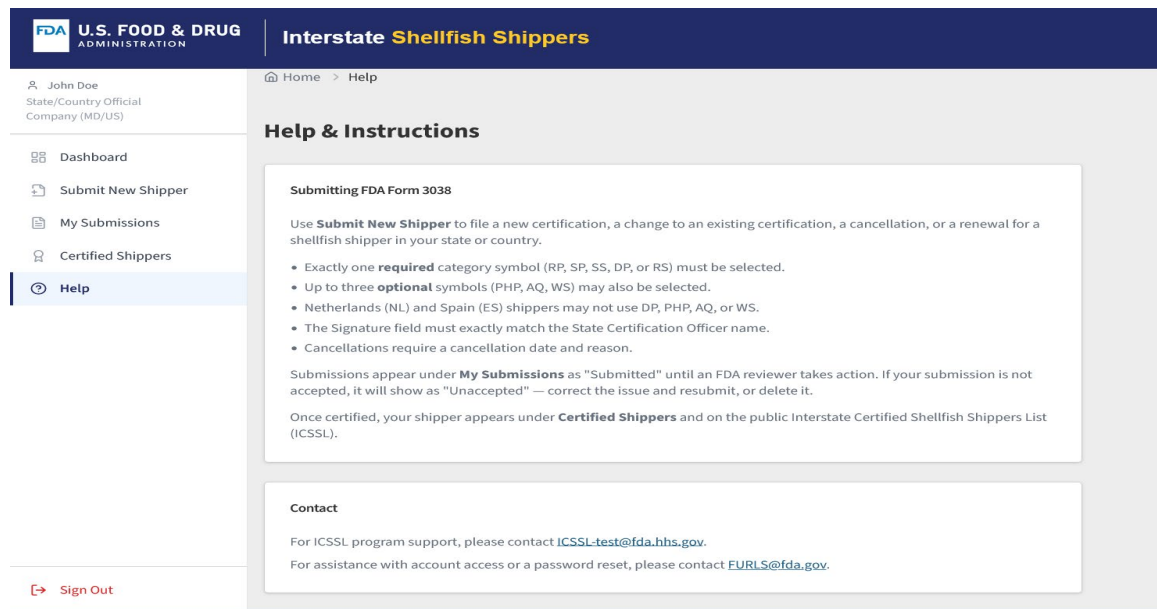
The screenshot shows the 'Interstate Shellfish Shippers' page. The left sidebar contains a navigation menu with 'Help' at the bottom. The main content area is titled 'Certified Shippers' and displays a table of currently active shippers for MD/US.

Country	State	Cert. No.	Symbol	Name	Date Certified	Expiration Date	Status	Action
US	MD	1XXX	SPWS	TEST	9/1/2025	11/1/2028	Active	View / Print Renew
US	MD	1XXX	SPWS	TEST	9/1/2025	11/1/2028	Active	View / Print Renew
US	MD	1XXX	RP	TEST	9/1/2026	9/30/2026	Active	View / Print Renew
US	MD	1XXX	SPWS	TEST	9/1/2026	9/30/2026	Active	View / Print Renew
US	MD	1XXX	RS	TEST	9/1/2026	7/25/2027	Active	View / Print Renew
US	MD	1XXX	DP	TEST	3/9/2026	3/6/2028	Active	View / Print Renew

4.5 Help

Select the “Help” option for help and instructions to submit the FDA Form 3038. The option includes the contact for the FDA Interstate Certified Shellfish Shippers List (ICSSL) program if more information is needed.

Figure 4.11 – Help & Instructions



The screenshot shows the 'Interstate Shellfish Shippers' page with the 'Help' option selected in the sidebar. The main content area is titled 'Help & Instructions' and contains the following information:

Submitting FDA Form 3038

Use **Submit New Shipper** to file a new certification, a change to an existing certification, a cancellation, or a renewal for a shellfish shipper in your state or country.

- Exactly one **required** category symbol (RP, SP, SS, DP, or RS) must be selected.
- Up to three **optional** symbols (PHP, AQ, WS) may also be selected.
- Netherlands (NL) and Spain (ES) shippers may not use DP, PHP, AQ, or WS.
- The Signature field must exactly match the State Certification Officer name.
- Cancellations require a cancellation date and reason.

Submissions appear under **My Submissions** as “Submitted” until an FDA reviewer takes action. If your submission is not accepted, it will show as “Unaccepted” — correct the issue and resubmit, or delete it.

Once certified, your shipper appears under **Certified Shippers** and on the public Interstate Certified Shellfish Shippers List (ICSSL).

Contact

For ICSSL program support, please contact ICSSL-test@fda.hhs.gov.
For assistance with account access or a password reset, please contact EURLS@fda.gov.

5 Appendix

For assistance with FIS/FURLS, please contact the FURLS Help Desk.

Email: FURLS@fda.gov

Acronyms and Definitions

FDA	Food and Drug Administration
FIS	FDA Industry Systems
FURLS	FDA Unified Registration Listing Systems
HFP	Human Foods Program
ICSSL	Interstate Certified Shellfish Shippers List
OAA	Online Account Administration
SS	Interstate Shellfish Shippers